

Victorious Designs Virtual Assistant Price List

Prices start at below...

Create

- Event flyer and postcard: \$20
- Contest sheet: \$25
- Documents, articles: \$10
- Custom graphics: \$25
- Animated graphics: *Virtual Assistant Rate*¹
- Business Cards : \$20

Organize

- Website page: *Virtual Assistant Rate*¹

Photos

- Crop, sharpen, touch up your photos: \$10 per item
- Locate a missing file on your website: *Virtual Assistant Rate*¹

Tracking

- Track any contest: *\$20 per hour*

Printing and Mailing Postcards

- Postcards: colored + mailing: \$0.85 per postcard, setup fee \$15

PLUS Monthly Postcard Service Fee:

0-50 postcards \$10

51-100 postcards \$15

101-150 postcards \$20

¹ Virtual Assistant Rate: \$30 per hour, billed in 30 minute intervals, non negotiable fee

These fees do not include the consultation for phone time. Phone time is scheduled on an as needed basis.

151+ postcards \$25

Printing and Mailing Newsletters

- \$1.37 per newsletter + surcharge 8 pages
- \$1.46 per newsletter + surcharge 10 pages
- \$1.55 per newsletter + surcharge 12 pages

Surcharges:

1-50 Unit Members \$7.00

51-100 Unit Members \$12.00

101-150 Unit Members \$17.00

151 + Unit Members \$22.00